



## Willow Run Airport

48182 East Street Building 2064, Belleville, MI. 48111

### **Regular Office Hours**

Monday-Friday, 24 hours per day  
Eastern Time (ET)

### **Hours of Service for Entrance and Clearance**

Inspection services for the entrance/arrival of aircraft at Willow Run Airport are available Monday-Friday, 24 hours per day in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

### **Contact Information**

(734) 485-6668 CBP Airport Office  
(734) 941-6180 ext. 108 Detroit Metro Airport Service Desk  
(734) 941-6180 Detroit Metro Airport Command Center  
[KYIP\\_GAP@cbp.dhs.gov](mailto:KYIP_GAP@cbp.dhs.gov)

### **Permission to Land Procedures**

Willow Run Airport (KYIP) is designated as a "user fee airport" [19 CFR 122.1(m);19 CFR 122.15].

Pilots must secure permission to land by contacting CBP prior to departure from the foreign airport and at least one hour in advance of the anticipated arrival time at KYIP.

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside these parameters, previously granted permission(s) are invalid and you must contact the CBP port to re-secure permission to land.

### **Inspection Process**

- Aircraft will park outside the FIS area east side of Customs Circle.
- Tower will direct flight in.
- FIS is attached to facility, CBP Officer will meet the flight.
- Aircraft will be processed planeside and or in the FIS area.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Garbage will be collected by Fixed Base Operator (FBO).
- Passengers have to depart through FBO.

### **Special Procedures/Miscellaneous**

- Weekend flights should make requests to Detroit Metro Airport to the following email address:  
[KYIP\\_GAP@cbp.dhs.gov](mailto:KYIP_GAP@cbp.dhs.gov)
- FBO- Avflight Willow Run East 1-734-482-2621
- FBO- Odyssey Aviation Willow Run East 1-734-547-7359

**NOTE:** For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)